



BACK OFFICE SUPPORT SERVICES

The back office function is the backbone of any business. Choosing to outsource your back office tasks can help to manage risk, reduce overheads and encourage flexibility by providing you with the resources needed, at a fraction of the cost of having it in-house.

Now that is something worth investing in!

BENEFITS

There are many advantages to outsourcing your back office needs, including:

Reduces operational costs | Improves efficiency | Boosts productivity
Relieves internal resources | Enhances business scalability

Cost-effective solution | Higher levels of flexibility | Manages business risks
Access to expertise | Provides focus on core business functions & strategy

BACK OFFICE SUPPORT SERVICES

BOOKEEPING & ACCOUNTING

Effective bookkeeping and accounting provides you the ability to demonstrate the financial position of your business accurately and at any given time.

TAX

Tax is a time-consuming and heavily administrative task. Having a third party take responsibility for the timely preparation and submission of tax returns can save time and ensure a company's tax obligations are met and in line with local regulations & requirements.

VAT

VAT is a complex and onerous tax regime which affects all businesses, obtaining the appropriate professional support is vital to ensuring compliance at all times.

PAYROLL

Payroll can often turn into a complex and time-consuming process, no matter the size of an organisation. But as a key component of any business, it requires 100% accuracy at all times.

OUR SERVICES

BOOKKEEPING & ACCOUNTING

Keeping Records of Receipts & Payments

Bank Reconciliations | Management Accounts | Financial Statements

VAT REGISTRATION & ADMINISTRATION

VAT Registration

VAT Agent Services | VAT Administration | VAT Compliance

TAX COMPLIANCE

Tax Compliance

Provision of Tax Agent | Preparation and Filing of Tax Returns

PAYROLL

Preparation and Issuing of Payslips

Payroll Processing | Employers Tax & NI | Employees Tax & NI

WHAT NEXT?

To discuss how we can help you achieve the best out of your business, telephone +44 1624 616544 or email info@sentientinternational.com to find out more.

